

CUDDINGTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN THAT THE **ANNUAL GENERAL MEETING** OF THE
PARISH COUNCIL WILL BE HELD ON:

WEDNESDAY 7th MAY 2025 at 7.00pm in the Bernard Hall

Councillors are summoned to attend.

A G E N D A

1. **Election of Chair**, to elect Chair for 2025/26
2. **Apologies**, to receive apologies for absence.
3. **Election of Vice Chair**, to elect Vice Chair for 2025/26.
4. **Declaration of Acceptance of Office by Chair and Councillors**, to complete relevant paperwork including Register of Interests.
5. **Declaration of Interest**, in accordance with Sections 30(3) and 235(2) of the Localism Act 2011, Councillors to declare any personal, prejudicial or pecuniary interests pertaining to the agenda.
- Parishioners Question Time**
6. **Approval of Draft Minutes** – Wednesday 26th March 2025 and Wednesday 23rd April 2025 (Extraordinary Governance meeting)
7. **Matters Arising**, from previous Minutes.
8. **Representations of Committees/Working Parties**, to agree Councillor representations.
9. **PC Finance**. To receive End of Year Accounts for Financial Year 2024-2025 (Year End) and Financial Report for 2025/26.
10. **PC Governance**, to agree review of Standing Orders, Code of Conduct, Financial Regulations, Risk Assessment, Complaints Procedure, Planning Procedures, Equalities Policy, Privacy Policy, Health, Safety and Wellbeing Policy and Biodiversity Policy.
11. **PC Dates 2025**. To confirm dates as: Wednesday - 25th June, 23rd July, 27th August, 24th September, 22nd October, 26th November, 17th December (at 6pm).
12. **Infrastructure Projects 2021-2033**. To agree any update.
13. **Contributions from Buckinghamshire Council Councillors**, to receive contributions.
14. **Planning**
 - **25/01005/VRC - Barn South Of Holymans Farm, Frog Lane, Cuddington, HP18 0AU**
Variation of condition 23 (plans) relating to application 23/03387/APP (Demolition of existing barns and erection of dwelling with garden, parking area, and associated works. (Alternative development to permitted dwelling 23/00944/COUAR). Comments by: 8th May 2025 (extended PC deadline)
 - **25/00679/APP – Eriskay, Frog Lane, Cuddington, Buckinghamshire, HP18 0AU**
Construction of 1 x 4-bed self-build dwelling with carport and associated works following demolition of existing dwelling. Case Officer: Kirstie Elliot. Comments by: 15th May 2025.
15. **Correspondence**, outside Agenda items including email from:
 - Letter from Owner of Seven Stars concerning clearing of verge along highway onwards from Crown PH (towards Aylesbury).
 - Email from Owner of The Old Rectory confirming any damage to the verge in Spickets Lane will be made good after building works are complete.
 - Cuddington Parochial Church Council – request for a donation towards the upkeep of the Churchyard.
 - Email from HRT – Croatian Radiotelevision requesting to film in Cuddington (and other villages filmed for Midsummer Murders) for documentary on British TV Series (between 24th to 30th May).
 - Bernard Close – to consider planting of trees on grass verges.
 - CPFA – request for Memorial bench near clubhouse or on playing fields.
16. **Road Safety Project (Highways and Traffic)**, to provide any update on traffic calming projects.
17. **Footpath Project**, to provide any update and note Parishioner request for remedial works to footpath. To also provide any update on Bridleway improvements.
18. **Children's Playground**, to provide any update.
19. **Reports from Councillors attending meetings and outside organisations** including CPFA.

Venetia Davies
Clerk and RFO

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20. Finance

- **Balance from Minutes of previous meeting** (23rd April 2025): **£29,391.99**
- **Receipts: £6,732.23** (VAT Return 2024/25)
- **BACS Debits: £0.00**
- **Less Transfer to Cuddington Parish Council Savings Account: £0.00**
- **Balance of Bank Account (Current): £36,124.22** (as at 1st May 2025)
- **Available Funds: £109,665.46** (balance of bank account plus balance of savings account (£73,541.24 including interest (£161.03))
- a. **Orders for Payment: £733.55**
 - **Venetia Davies – £292.57** (additional hours – Election, Extraordinary Meeting, Assets of Community Value, Annual Village Meeting)
 - **Lorraine Stevens - £53.00** (Annual Village Meeting refreshments from Cuddington Shop)
 - **Andy Devey - £25.98** (Bird Boxes for Welford Way, from Asda Foundation grant)
 - **Tim Stevens - £47.00** (Water Butt for Welford Way, from Asda Foundation grant)
 - **Neal Waters - £315.00** (Playground grass cutting - 7 cuts @ £45.00)
- **BALANCE (Current Account): £35,390.67** (Available Funds less Orders for Payment).
- **BALANCE (Savings Account): 73,541.24**

21. Items for Information

- Best Kept Village Clean Up – Saturday 17th May 2025 at 10am (and thereafter on the third Saturday of each month).
- Post Election – Councillor Induction Quick Starts – 24th May 2025 and 31st May 2025
- Conference 2025 Place Shaping – 16th June 2025, Oculus, Aylesbury.
- Cuddington Fete - Saturday 12th July 2025.

22. Date and Time of Next Meeting:

WEDNESDAY 25TH JUNE 2025 - 7pm in the Bernard Hall

Venetia Davies
Clerk and RFO